



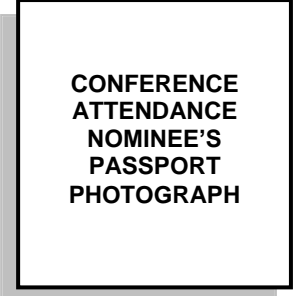
**TETFUND CONFERENCE ATTENDANCE
NOMINATION FORM**

(To be completed by Candidate and Beneficiary institution)

Batch No. of
Nomination:.....

YEAR OF INTERVENTION-----

- (i) Name of Candidate/Staff.....
- (ii) Gender Female Male
- (iii) Date of Birth:.....
- (iv) Institution (i.e. Duty Post/Beneficiary Institution)
- (v) Staff Category: Academic Staff Non Academic Staff
- (vi) Signature of Candidate/Staff



S/N	DETAILS OF CANDIDATE'S/NOMINEE'S DATA/INSTITUTIONAL RECORDS	
1.	Department	
2.	Qualifications with Dates	Degree(s) _____ _____ _____ Date Obtained: _____ _____ _____
3.	Dated of 1 st Appointment	
4.	Duration of Entire Work Experience	
5.	Number of Years spent in the Institution	
6.	Conference to be Attended	Conference Details (a) Venue of Conference _____ (b) Date & Duration of Conference _____ (c) Conference Contacts Person/Anchor _____ (d) Conference Contacts: (E-mail & Phone No.) _____ _____
7.	Conference Cost (Total): N.....	Cost Implication/Breakdown (Outline Cost items &specify Costs): (a) (b) (c) (d) (e) etc.
8.	Nominee's Salary Bank Account Details	Bank Account Details (a) Bank Name Branch..... (b) Account Name..... (c) Account No..... (d) Sort Code.....
9.	Other Remarks (if any)	

Signature of Vice Chancellor/Rector/Provost (Including Stamp)

Signature & Name of Director Academic Planning/DVC (Academics)(Including Stamp)