



TETFUND ACADEMIC MANUSCRIPT/ BOOK DEVELOPMENT

(To be completed by Lead Author and beneficiary institution)

Batch No. of nomination.....

YEAR OF INTERVENTION.....

- (i) Name of Lead Author.....
- (ii) Gender Female Male
- (iii) Date of Birth.....
- (iv) Institution (i.e. Duty Post/Beneficiary Institution).....
- (v) Department:
- (vi) Signature of Candidate/Staff.....

LEAD
MANUSCRIPT
AUTHOR'S
PASSPORT
PHOTOGRAPH

S/N	DETAILS OF INSTITUTIONAL RECORDS	
1	Department	
2	Qualifications with Dates	Degree(s) Date Obtained:
3	Date of 1 st Appointment	
4	Duration of Entire work Experience	
5	Number of Years spent in Institution	
6	Manuscript Format	<u>Manuscript Details</u> (a) Title..... (b) Authors..... (c) Affiliation..... (d) Table of Content..... (e) Preface.....
7	Manuscript Dev. & Production Cost (Total): N.....	Cost Implication/Breakdown (Outline Cost items & Specify Costs): (a) (b) (c) (d) (e) Etc.
8	Lead Author's Salary Bank Account Details	Bank Account Details (a) Bank Name Branch..... (b) Account Name..... (c) Account No..... (d) Sort Code.....
9	Other Remarks (If any)	

Signature of Vice Chancellor/Rector/Provost (Including Stamp)

Signature & Name of Director Academic Planning/DVC (Academics) (Including Stamp)